

## Minor Works PCP checklist

Case No:	Address:	Tick relevant box		
<b>Case Review</b>		Yes	No	N/A
Compliance with Notice of Requirements				
Minor Works Agreement Signed				
Notice of Entry/Restoration Clearance attached				
Financial complete				
Installation Data included				
CAR closed				
<b>Plan Check</b>				
WAC plan is on the correct template (SUDS)				
Minor Works Work-as-Constructed (Top right corner)				
Notes section indicates which version of the <i>Technical Specification for Minor Works (sewer)</i> the works were constructed under				
North point shown (in correct direction)				
Date and Version No (right hand margin)				
Case No with 'WW' (eg Case No. 123456WW)				
Case number on plan matches e-Developer case number <b>AND</b> WAC file name				
Scale (eg 1:500)				
Title Block – Minor Works				
House no, Street Address and Suburb				
UBD Directory (include Edition No. and Grid Ref)				
Pipe Schedule completed, including pipe joining method (not required for junction only)				
WAC Certification – all details completed				
Utilities Box Detail ('No Services' if N/A Shown)				
Ties to be shown on all Property Connection Sewers (PCS)				
<b>Drawing</b>				
Show site and lot/s boundary, layout of road, lot numbers and street names				
Proposed subdivision boundary and lot numbers (if available)				
PCP – junction arrow and distance to DS structure. Where an existing vertical is used it is indicated on the plan with a 'v'				
PCS to include downstream distance and length (eg 13.1 PCS 2.9) with distance first				
IS / RP / TMS provided on end of all PCS's				
Partial drainage information shown				
<b>Installed Assets</b>				
<b>Service:</b> Is this the same as on the plan (WW)?				
<b>Type:</b> Is this the same pipe type as on the plan?				
<b>Material:</b> Is this the same material as on the plan?				
<b>Length:</b> Is this the same length as on the plan?				
<b>Diameter:</b> Is this the same diameter as on the plan?				
<b>Total Project Costs</b> are accurate				
<b>Business Rules</b>				
Ensure 'Drawing File Name' (WAC) is in the correct format (eg CASE123456WW-1.1)				
AutoCAD and PDF versions supplied				
<b>Comments</b>				

**I CERTIFY BY THE SUBMISSION OF THIS PROJECT COMPLETION PACKAGE THAT IT HAS BEEN PREPARED AND SUBMITTED IN ACCORDANCE WITH SYDNEY WATER'S REQUIREMENTS**

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**Signature**

\_\_\_\_\_

**Name**

\_\_\_\_\_

**Date**

**Note: If non-conformances are identified by Sydney Water a Corrective Action Request will be raised.**